

Directors
John Phillips
James Taylor
Ray Tuck
John Tuttle
Norman Winstead



Eric Johnsen
Chairman
Tommy Loflin
Vice-Chairman
Brian T. Hamilton
Secretary/Treasurer
Martin M. McMahon
Attorney

Minutes
Tuesday, April 19, 2016 – 11:30 A.M.
Board of Directors Monthly Meeting
Economic Development Authority of Montgomery County, Virginia
Montgomery County Government Center
755 Roanoke Street, Suite 2H, Christiansburg, VA
Eric Johnsen - Chair, Presiding

The Economic Development Authority of Montgomery County, Virginia held its monthly meeting on Tuesday, April 19, 2016 at the Montgomery County Government Center, Christiansburg, VA. Those in attendance were Chair Eric Johnsen, Vice-Chair Tommy Loflin. Directors: John Tuttle, James Taylor, Doug Winstead, Ray Tuck and John Phillips. Also in attendance were Brian Hamilton, Economic Development Director; Brenda Rigney, Project Manager; Craig Meadows, County Administrator; Marty McMahon, County Attorney; Angie Hill, Finance Director; Nancy Turner, Program Assistant; Ashlyn Shrewsbury, Project Manager and Kim Hall, Economic Development Assistant.

OPENING REMARKS

Declaration of Quorum

Chair Johnsen declared a quorum was present, and called the meeting to order at 11:41 A.M.

Approval of Agenda

On a motion by Director Winstead, seconded by Director Loflin, and carried unanimously, the agenda was approved.

Introduction of Guests

No guests were in attendance.

CONSENT AGENDA

Approval of Minutes of the March 15, 2016 meeting – Exhibit Tab 1

On a motion by Director Taylor, seconded by Director Winstead, and carried unanimously, the minutes dated March 15, 2016 were approved as presented.

Review and Acceptance of Treasurer's Report – Exhibit Tab 2

Ms. Hill presented the report included in agenda packet. There were no significant changes. Mr. Hamilton stated all rent is being paid on time.

On a motion by Director Winstead, seconded by Director Taylor and carried unanimously, the Treasurer's Report for March 31, 2016 was accepted as presented.

INTO CLOSED MEETING

On a motion by Director Phillips, seconded by Director Winstead, and carried unanimously, BE IT RESOLVED, The Economic Development Authority hereby enters into Closed Meeting for the purpose of discussing the following:

§2.2-3711

(3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body

1. Falling Branch Corporate Park

(5) Discussion concerning a prospective business or industry or the Expansion of an existing business or industry where no previous announcement has been made of the businesses or industries interest in locating or expanding its facilities in the community

1. Project 2016011
2. Project 2016013
3. Project 2016020

OUT OF CLOSED MEETING

On a motion by Director Tuttle, Seconded by Director Winstead, and carried unanimously,

BE IT RESOLVED, The Economic Development Authority hereby ends its Closed Meeting and returns to Regular Session.

CERTIFICATION OF CLOSED MEETING

On a motion by Director Tuttle, seconded by Director Phillips, and carried unanimously,

WHEREAS, The Economic Development Authority of Montgomery County, Virginia has convened a closed meeting on this date in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by the Economic Development Authority of Montgomery County, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Economic Development Authority of Montgomery County, Virginia hereby certifies that, to the best of each Director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed, or considered by the Economic Development Authority of Montgomery County, Virginia.

The vote on the foregoing motion was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent During Vote</u>	<u>Absent During Meeting</u>
Eric Johnsen			
Tommy Loflin			
John Tuttle			
James Taylor III			
John Phillips			
Norman Winstead			
Ray Tuck			

General Business

GO Virginia – Exhibit Tab 3

Mr. Hamilton stated that both New River Valley and Roanoke Valley have been labeled as one area for GO Virginia. The Virginia Tech Carillion School of Medicine is the only project that NRV and Roanoke Valley are currently working together on. The Attorney General declared the Bill could be unconstitutional due to executive powers being given to Regional ED Boards, therefore the Bill may be re-structured.

AUVSI Chapter Creation

Ms. Shrewsbury stated all paperwork is completed for the new chapter creation. The local chapter will be called Ridge and Valley Chapter. There has been more than a dozen economic development, higher education, research and corporate sponsors that have committed nearly \$25,000 to launch the new chapter. The tradeshow for AUVSI will be held in New Orleans, May 2-5, 2016.

Surplus Property - Shawsville Elementary

Mr. Hamilton stated the Shawsville Elementary School demolition is complete. The Empire Salvage contract will be paid out except for \$5,000. This amount will be held for reseeding of property.

TORC – Exhibit Tab 4

Mr. Hamilton stated TORC would like to install a volleyball court, Valley Landscaping gave an approximate bid to TORC for \$25,000 that would meet all regulations. TORC would need to submit a plan and have it approved by the Economic Development Authority Board. The cost would be covered by TORC.

Mr. Hamilton presented a contract proposal from Trane to perform routine maintenance to the HVAC equipment at TORC Robotics. This maintenance agreement is for one year.

On a motion by Director Phillips, seconded by Director Winstead, and carried unanimously, the contract was approved as presented

WIB – Exhibit Tab 5

Mr. Hamilton stated the New River Mount Rogers Quarterly Workforce Report enclosed is full of information about the New River Valley. The report goes into detail about median household incomes, quarterly unemployment rate, and top ten manufacturing occupations.

Director's Report

Marketing Update

Mr. Hamilton stated the Select USA tradeshow will be held in Washington D.C. in the near future and Ms. Shrewsbury will attend.

Existing Industry

Ms. Rigney has visited several existing industries in the past few weeks and has more existing industries visits set up in the near future. Ms. Rigney met with Wells Fargo Bank and applied for a contribution for the MBC Development Corporation. Qultrax open house was held on April 14, 2016 in Blacksburg.

On a motion by Director Tuttle, seconded by Director Tuck, and carried unanimously, staff will send a letter to VDOT to have the park and ride portable toilet removed from the Roanoke Street location on May 31, 2016.

ADJOURNMENT

The meeting was adjourned at 12:58 P.M. The next meeting will be held Tuesday, May 17, 2016, at 11:30 A.M. at the Montgomery County Government Center in Christiansburg, VA.



Eric Johnsen - Chair



Brian T. Hamilton, Secretary/Treasurer